

# MINUTES

Regular Meeting

## BOARD OF TRUSTEES

Vernon College

January 15, 2014

The Board of Trustees of Vernon College met on Wednesday, January 15, 2014 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Gene Heatly, Vice-Chairman and Mrs. Vicki Pennington, Secretary. Other Board members in attendance were, Mr. Norman Brints, Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Joanie Rogers.

Others present were Dr. Dusty R. Johnston, President, and Deans Dr. Gary Don Harkey, Mr. Garry David and Mr. John Hardin, III. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Criquett Lehman, Director of Quality Enhancement; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. Guests present were Ms. Terry Long, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

### Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the December 18, 2013 Board of Trustees Regular Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

### Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of December 31, 2013*. Mr. Ferguson made the motion, seconded by Mr. Brints to approve the report as presented. The motion carried unanimously.

### Action Item B

Mr. Brints made the motion, seconded by Mr. Holt to approve the *Resolution Supporting the Vernon Community Action Plan* as presented by Dr. Johnston. The motion carried unanimously.

### Action Item C

Mrs. Rogers made the motion, seconded by Mr. Heatly to approve the *Resale Bids and Quitclaim Deeds of Properties held in Trust by the City of Vernon* as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

Dr. Johnston welcomed new reporter Ms. Terry Long of the *Vernon Daily Record*.

### President's Report/Board Discussion Items

Professional Development Update – Dr. Johnston commented on the all staff professional development activities held Monday January 13, 2014. Approximately 245 employees participated in the day's activities. Presentations and updates were given in the morning and breakout sessions in the afternoon.

Budget Update – Dr. Johnston is beginning to look at the 2014-15 budget and the first draft should be ready in March or April.

POISE REG 4 Implementation Update – Dr. Johnston reported that POISE is the College's Administrative system software used for registration-related processes by the Admissions, Business and Financial Aid Offices. The College will upgrade to POISE REG 4 February 24 – 26, 2014.

Student Success by the Numbers Update – The President stated that Dr. Luzelma Canales, Consultant for Student Success by the Numbers, presented her final review at the professional development morning session. This was her last visit as part of the two-year grant to help us create a student success culture. She was very complimentary on the College's accomplishments since 2009 and compared us to other colleges working on that same project by stating we did an outstanding job.

Student Success Data Fact – Dr. Johnston presented the Student Success Data Fact that was included in the board materials along with a list of accomplishments related to the Student Success by the Numbers Initiative.

Spring 2014 Enrollment – Dr. Johnston mentioned registration for the 2014 spring semester ends this week. He expects to see enrollment numbers similar to those of past semesters.

Dr. Johnston presented the Upcoming College Events:

- (1) Vernon College Foundation Board meeting – Wichita – 10:00 a.m. January 16, 2014
- (2) TACC Quarterly President’s meeting – Austin – January 22, 2014
- (3) FAITH Meal – Boys & Girls Club – Thursday, January 30, 2014 – 5:00 p.m.

Dr. Johnston asked Mrs. Lehman to explain on the upcoming college event - FAITH Meal. She stated it is another opportunity for Vernon College to make a difference in our community. Family Plus Faith and Vernon ISD collaborate each month to serve a hot meal to the parents of school age children in our community. Dr. Johnston will be the speaker and Vernon College will be providing the desserts. The Community Interaction Committee is asking volunteers to donate bake goods.

- (4) TCCTA Conference – San Antonio – February 6-8, 2014
- (5) February Board of Trustees meeting – Wednesday, February 19, 2014
- (6) Vernon College Foundation On-line Auction – February 26 - 28, 2014

Athletic Events Report – Mr. Hardin stated students are returning to campus next week. The baseball team is already on campus and working out; and coaches are on the road signing athletes for the 2014-2015 teams.

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Personnel –

Mr. Heatly made the motion, seconded by Mr. Ferguson to approve the following personnel actions. The motion carried unanimously.

A. Employment

- (1) Karen Defoor, Assistant Registrar – Vernon, effective January 6, 2014 with an annual salary of \$34,076

B. Revision

- (1) Ann Schultz, Business Office/Facilities Coordinator – Wichita Falls – effective January 1, 2014 with an annual salary of \$34,587

C. Resignation

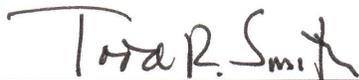
- (1) Christian Joseph Porciuncula, Advancement Specialist/Website Support, effective December 31, 2013
- (2) Bonnie Magers, Classified II, Financial Aid/Veterans Services – CCC, effective January 24, 2014

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Heatly to go into closed session at 12:04 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

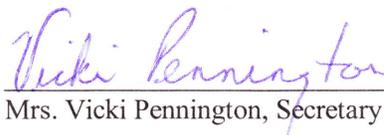
Open Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to reconvene at 1:20 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Chairman Smith adjourned the meeting at 1:25 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary